



K.S.Rangasamy College of Technology

(Autonomous)

Tiruchengode- 637 215

Date: 10.12.2024

Circular

The admission committee for the academic year 2025-26 has been constituted. The following faculty members are requested to attend the admission meeting on December 19- 2024, at 10:30 AM in the Multi-Functional Hall.

S.No.	Name	Position	Designation
1.	Dr.R.Gopalakrishnan	Chairman	Principal
2.	Dr.G.Karthikeyan	Member & Convener	Vice Principal
3.	Dr.K.Mohan	Member	Prof., Department of Mechanical Engineering
4.	Dr.K.Yuvaraj	Member	AP, Department of Civil Engineering
5.	Mrs.S.Vanchinathan	Member	AP, Department of Physics
6.	Ms. G.Suthi	Member	AP, Department of Computer Science and Engineering (AIML)
7.	Mr.K.Karthikeyan	Member	AP, Department of Computer Science and Business System
8.	Mr.D.Dhansekaran	Member	AP, Department of Electronics and Communication Engineering
9.	Ms.S.Jaividhya	Member	AP, Department of Electrical and Electronics Engineering
10.	Mr.T.Rajavenkadesan	Member	AP, Department of Electronics Engineering (VLSI)
11.	Ms.R.Krishnaveni	Member	AP, Department of Bio Technology

12.	Mr.S.Arulmurugan	Member	AP, Department of Information Technology
13.	Mr.Sanjay	Member	AP, Department of Mechatronics Engineering
14.	Mr.A.S.Subburaayasaran	Member	AP, Department of Textile Technology
15.	Mr.S.Nithiskumar	Member	AP, Department of Food Technology

Agenda

- To discuss strategies and guidelines for the student admission process for the academic year 2025-2026.
- To discuss the other state and country related admission strategies and guidelines for the student admission process for the academic year 2025-2026.
- To review the student admission process through the ERP portal.
- To establish protocols for the cancellation of admission fees.
- To discuss the rules and regulations for admission under the management quota and the 7.5% quota.
- To address the preferential quota for government school students for the academic year 2025-2026.
- To outline the procedure for screening qualified and meritorious students.
- To discuss the admission process for sports quota students in various departments.
- To finalize the number of additional seats, sections, and courses to be proposed for the upcoming academic year.
- To discuss the process of student re-admission and transfers.
- To discuss undertaking for PG students.
- To discuss undertaking for the sports.
- To Suggest for new courses and increase in intake.

Principal
 10/12/20



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Minutes of the Admission Committee Meeting held on 19.12.2024

Venue: Multi-Functional Hall

Agenda of the Meeting:





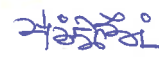
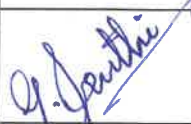





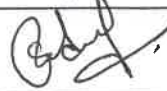



1. To discuss strategies and guidelines for the student admission process for the academic year 2025-2026.
2. To discuss the other state and country related admission strategies and guidelines for the student admission process for the academic year 2025-2026.
3. To review the student admission process through the ERP portal.
4. To establish protocols for the cancellation of admission fees.
5. To discuss the rules and regulations for admission under the management quota and the 7.5% quota.
6. To address the preferential quota for government school students for the academic year 2025-2026.
7. To outline the procedure for screening qualified and meritorious students.
8. To discuss the admission process for sports quota students in various departments.
9. To finalize the number of additional seats, sections, and courses to be proposed for the upcoming academic year.
10. To discuss the process of student re-admission and transfers.

Proceedings of the Admission Committee Meeting

- Dr. G. Karthikeyan, Vice-Principal and Convener of the Admission Committee, delivered the welcome address, highlighting the importance of the meeting in improving the admission process for the academic year 2025–2026.
- The meeting commenced with a discussion on strategies and guidelines for the student admission process for the academic year 2025–2026. Members deliberated on various approaches to enhance the efficiency and transparency of the process.

- The committee then discussed admission strategies and guidelines for students from other states and countries. Strategies to attract international and out-of-state students were proposed, along with considerations regarding eligibility criteria and documentation requirements.
- The student admission process through the ERP portal was reviewed, emphasizing the need for a seamless and user-friendly experience. Suggestions were made to enhance the portal's functionality to facilitate a smooth admission process.
- Protocols for the cancellation of admission fees were established, ensuring clarity and fairness in handling withdrawal cases. Guidelines for refund policies were also discussed and finalized.
- The rules and regulations for admissions under the management quota and the 7.5% quota were reviewed, with a focus on maintaining compliance with government norms and institutional policies.
- The preferential quota for government school students for the academic year 2025–2026 was addressed, with discussions on the selection criteria and support mechanisms to encourage enrollment from government schools.
- The committee outlined procedures for screening qualified and meritorious students, emphasizing transparency and merit-based selection.
- The committee outlined procedures for lateral entry admission process and fill the vacancy seats.
- The admission process for sports quota students across various departments was discussed. Members considered the evaluation criteria for sports achievements and the documentation required for eligibility.
- The finalization of additional seats, sections, and courses to be proposed for the upcoming academic year was deliberated.
- The process of student re-admission and transfers was reviewed, with discussions **on eligibility, documentation, and procedural guidelines to ensure smooth transitions for students seeking re-admission or transfer.**
- **The meeting concluded with a vote of thanks delivered by Dr. K. Yuvaraj, Assistant Professor (Civil), appreciating all members for their valuable contributions and active participation.**

Signature of Members

S.No.	Name	Designation	Signature
1.	Dr.R.Gopalakrishnan	Principal	
2.	Dr.G.Karthikeyan	Vice Principal	
3.	Dr.K.Mohan	Prof., Department of Mechanical Engineering	
4.	Dr.K.Yuvaraj	AP, Department of Civil Engineering	
5.	Mrs.S.Vanchinathan	AP, Department of Physics	
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Principal

19/11/2022