



# K.S.Rangasamy College of Technology

(Autonomous)

Tiruchengode- 637 215

Date : 12.12.2023

## Circular

The admission committee member for the forthcoming year 2024-25 has been formed. The following faculty members are informed to attend the admission meeting on 19.12.2023, 10.30 am at Board Room.

| S.No. | Name                | Position          | Designation   |
|-------|---------------------|-------------------|---|
| 1.    | Dr.R.Gopalakrishnan | Chairman          | Principal   |
| 2.    | Dr.G.Karthikeyan    | Member & Convener | Vice Principal  |
| 3.    | Dr.K.Mohan          | Member            | Professor, Department of Mechanical Engineering             |
| 4.    | Dr.K.Yuvaraj        | Member            | AP, Department of Civil Engineering                         |
| 5.    | Mr.S.Raja           | Member            | AP, Department of Artificial Intelligence and Data Science  |
| 6.    | Mr.K.Karthikeyan    | Member            | AP, Department of Computer Science and Business System      |
| 7.    | Dr.P.Senthil Raja   | Member            | ASP, Department of Computer Science and Engineering         |
| 8.    | Dr.J.S.Swathy       | Member            | AP, Department of Bio Technology                            |
| 9.    | Mr.S.Arulmurugan    | Member            | AP, Department of Information Technology                    |
| 10.   | Mr.R.Vivek          | Member            | AP, Department of Mechatronics Engineering                  |
| 11.   | Mr.D.Dhanasekaran   | Member            | AP, Department of Electronics and Communication Engineering |
| 12.   | Ms.S.Jaividhya      | Member            | AP, Department of Electrical and Electronic Engineering     |

|     |                        |        |                                      |
|-----|------------------------|--------|--------------------------------------|
| 13. | Mr.A.S.Subburaayasaran | Member | AP, Department of Textile Technology |
| 14. | Mr.S.Nithiskumar       | Member | AP, Department of Food Technology    |
| 15. | Mr.V.S. Vijayachander  | Member | ASP, Department of MBA               |

### Agenda

1. To delve into the strategies and guidelines concerning student admissions for the academic year 2024–2025.
2. To explore the Student Admission Process utilizing an ERP model.
3. To go over the protocols regarding online payments for admission fees.
4. To discuss the Rules and Regulations pertaining to admission guidelines for management quota, government quota students and various scholarships
5. To outline the procedure for screening qualified and meritorious students.
6. To discuss the admission process for sports students within the departments.
7. To determine the number of additional seats, sections, and courses to apply for the upcoming academic year.
8. To discuss about to increase the other state students and other country students.



Principal

**Dr. R. GOPALAKRISHNAN** B.E.,M.E.,Ph.D.,  
PRINCIPAL,  
K.S. RANGASAMY COLLEGE OF TECHNOLOGY,  
TIRUCHENGOODE - 637 215.  
Namakkal Dist. Tamilnadu.



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## Minutes of the Admission Committee Meeting held on 19.12.2023

Venue : Board Room

### Agenda of the Meeting:

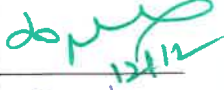
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8. To discuss about to increase the other state students and other country students.

### Proceedings of the Meeting:

- Dr. G. Karthikeyan, Vice-Principal and Convener of the Admission Committee, delivered the welcome address.
- The Principal emphasized that admission committee members must be fully informed about the eligibility criteria prescribed by the university for both undergraduate and postgraduate courses.
- It was decided to promote undergraduate and postgraduate admissions to the public through pamphlets, banners, and advertisements in local TV channels and newspapers.

- The Principal directed that admissions for undergraduate and postgraduate programs should be managed through the ERP portal in the upcoming and subsequent years.
- The Principal reiterated the importance of clearly communicating the college's code of conduct to both parents and candidates during the admission process.
- It was agreed that admission committee members would assist students and parents in selecting a suitable degree program aligned with the candidates' interests and academic achievements.
- It was decided to offer fee concessions to meritorious sports talents who have attained National/International level certifications.
- The Admission in charge proposed that admission committee members should inquire with the parents of candidates about their interest in availing college transport facilities and boarding points to facilitate necessary arrangements.
- Admission committee members were tasked with verifying the certificates of admitted candidates, with assistance from the principal's office.
- Detailed discussions were held regarding the guidelines established by the Government of Tamil Nadu and Anna University for student admissions to the college.
- The Principal announced a reduction in the intake of undergraduate and postgraduate courses and committed to sharing detailed intake figures with the admission committee within two weeks.
- The meeting commenced with the agenda of enhancing the enrollment of students from other states and countries.
- The members deliberated on providing comprehensive information and guidance to students seeking online admission options at the college.
- Principal instructed to maintain the following Registers related to Admission Process.
  1. Admission Register
  2. Enquiry Register
  3. Daily Admission Statistics
- The meeting concluded with vote of thanks delivered by S. Jaividhya, Assistant Professor/EEE.

Signature of Members

| S.No. | Name                  | Position          | Designation   | Signature   |
|-------|-----------------------|-------------------|---|---|
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| 8.    | Dr.J.S.Swathy         | Member            | AP, Department of Bio Technology                            |    |
| 9.    | Mr.S.Arulmurugan      | Member            | AP, Department of Information Technology                    |    |
| 10.   | Mrs.V.Indumathi       | Member            | ASP, Department of Mechatronics Engineering                 |   |
| 11.   | Mr.D.Dhanasekaran     | Member            | AP, Department of Electronics and Communication Engineering |  |
| 12.   | Ms.S.Jaividhya        | Member            | AP, Department of Electrical and Electronic Engineering     |  |
| 13.   | Mr.A.S.Subburaayasan  | Member            | AP, Department of Textile Technology                        |  |
| 14.   | Mr.S.Nithiskumar      | Member            | AP, Department of Food Technology                           |  |
| 15.   | Mr.V.S. Vijayachander | Member            | ASP, Department of MBA                                      |  |

  
Principal

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