



K. S. Rangasamy College of Technology, Tiruchengode – 637 215

Minutes of Anti Drug Committee Meeting

Meeting No: 1 (2024-2025)		Data: 24 Dec 2024	Venue: IQAC Multi-function Hall	
S.No	Topic	Academic	Responsibility	Target
1	Review of Anti-Drug Awareness Activities Conducted in the Previous Academic Year	The committee reviewed awareness programmes conducted during the previous academic year, including seminars, pledge programmes, and poster campaigns. Participation and effectiveness were found satisfactory.	Anti-Drug Committee Convener	Review completed and documented
2	Planning Anti-Drug Awareness Campaigns, Workshops, and Rallies for Students	It was decided to organize awareness campaigns, expert sessions, workshops, and student rallies to educate students about drug abuse and its harmful effects.	NSS/NCC Coordinators, Student Affairs Committee	Minimum 2 programmes per semester
3	Strengthening Monitoring Mechanisms in Hostels and Campus	The committee emphasized improving surveillance through wardens, mentors, and security staff. Regular inspections and confidential reporting systems were encouraged.	Hostel Wardens, Discipline Committee	Continuous monitoring
4	Formation / Confirmation of Anti-Drug Awareness Squad and Duty Responsibilities	The Anti-Drug Awareness Squad was formed with faculty and student representatives. Responsibilities and duties were clearly assigned.	Head of Institution / Committee Convener	Squad functional within one week
5	Strategies for early Identification, Reporting, and Support for at-Risk Students	Strategies including mentor observation, counseling support, and coordination with parents were discussed to identify and assist at-risk students.	Class Advisors, Mentors	Immediate implementation
6	Any Other Matter	Students were instructed that drugs are strictly prohibited on campus and hostels. Any violations will lead to strict disciplinary action. Counseling support will be provided where needed.	-	-

Convenor / Anti Drug Committee

PRINCIPAL
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K.S. RANGASAMY COLLEGE OF TECHNOLOGY,
TIRUCHENGODE - 637 215.
Namakkal Dist. Tamilnadu.