

K.S.RANGASAMY COLLEGE OF TECHNOLOGY, TIRUCHENGODE – 637 215

KSRCT/3.0/2024-25/53
DATE: 15.06.2024

QM 5.53/F009
CIRCULAR TIME: 09.30 AM

CIRCULAR

Classification	Routine	-	Urgent	√	Immediate	-
Originator : Principal			Circulated : To Deans, Directors, HoD, Faculty, Staff & Students of all Departments			

Sub: Library Committee-Reg

The New Library Committee has been formed for the Academic Year 2024-2025. The Committee is constituted with the following faculty members and Students. The Principal will be the Chairman and the Librarian will be the convener of the committee.

The Members of the Library Committee are as follows:-

S.No	Name of the Faculty	Designation	Dept	Representation
1	Dr. R.Gopalakrishnan	Principal	EEE	Chairman
2	Mr.B.Balaji	Assistant Professor	MECH	Member
3	Ms.S.Jaividhya	Assistant Professor	EEE	Member
4	Mr.S.Pradeep	Assistant Professor	ECE & EE-VLSI	Member
5	Ms.M.Saradha	Assistant Professor	CSE	Member
6	Ms.C.Premalatha	Assistant Professor	TEX	Member
7	Ms.S.Keerthana	Assistant Professor	IT	Member
8	Mr.R.Vivek	Assistant Professor	MCT	Member
9	Dr.M.Velumani	Assistant Professor	CIVIL	Member
10	Dr.S.Sidhra	Professor	BIO TECH	Member
11	Mr.R.Mohanraj	Assistant Professor	NST	Member
12	Ms.P.Aarthi	Assistant Professor	FOOD TECH	Member
13	Ms.I.Kalaimani	Assistant Professor	AI&DS	Member
14	Ms.R.Logapriya	Assistant Professor	CSBS	Member

15	Ms.R.P.Harshini	Assistant Professor	AIML	Member
16	Dr.R.Nagaraj	Assistant Professor	PHYSICS	Member
17	Dr.B.Srividhya	Professor	CHEMISTRY	Member
18	Mr.D.Senthilraja	Associate Professor	MATHS	Member
19	Dr.M.Umai Arasi	Associate Professor	ENGLISH	Member
20	Mr.P.Sabareesh	Assistant Professor	MBA	Member
21	Dr.A.M.Venkatachalam	Librarian	Library	Convener
S.No	Name of the Student	Class	Dept	Representation
1	Ms.A.Pooja	III	CSE	Member
2	Ms.V.Kiruthika	III	ECE	Member
3	Ms.N.Priyadharshini	III	Bio Tech	Member
4	Mr.S.Deva	III	MCT	Member

Role of the Library Committee

1. To lay down good collection development policy.
2. Recommendation of Journals, Magazines, E-Journals, Online Databases and other resources.
3. To make provision for better utilization of library resources and services.
4. Developing general program of Library services to suit the interest of different sections of users.
5. To recommend sufficient library funds for the acquisition of library resources.
6. To assist the Librarian in formulating general library polices and regulations which govern the effective function of the library.

General Policies and Procedures

1. Meetings will be conducted at least twice in a year (August in odd semester and January in even semester).
2. The convener will arrange the meetings at the most convenient time of the members without disturbing their teaching schedules.
3. The date and time of the meetings will be intimated to the members either through Circular or Phone call, with the details of agenda.

4. After every meeting, the convener will send the minutes of meeting (MoM) with the details of agenda discussed & resolution passed, to the Principal / KSRCT, for ratification and approval.
5. Attendance will be maintained for each meeting separately with the signature of members attended.

Dr R
Gopal
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Digitally signed
by Dr R
Gopalakrishnan
Date:
2024.06.15
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Copy to:

- All Deans, Directors, HODs, Faculty Members & Students
- All above members

K.S.RANGASAMY COLLEGE OF TECHNOLOGY, TIRUCHENGODE – 637 215

KSRCT/3.0/2024-25/
DATE: 29.08.2024

QM 5.53/F009
CIRCULAR TIME: 09.30 AM

CIRCULAR

Classification	Routine	-	Urgent	√	Immediate	-
Originator : Principal			Circulated : To all the Library Committee members through HoD's			

Sub: First Library Committee for the Academic Year 2024-2025-Reg

The First Library Committee for the Academic Year 2024-2025 will be held on September 10, 2024 (Tuesday) @ 10.30 AM at Library First Floor Reading Hall. All the committee members are requested to make it convenient to attend the meeting.

Agenda for the meeting:

1. Review of the previous meeting held on March 22, 2024
2. Approval of book purchase from Dec 2023 to May 2024
3. Approval of Periodical Subscription(Journals & Magazines from Dec 2023 to May 2024
4. Approval of E-Journal Package subscription for the year 2024
5. Book Purchase for the Academic Year 2024-2025
6. Journals & Magazines subscription for the Academic Year 2024-2025
7. Renewal of E-Journal Package for the year 2025
8. Orientation programme to Fresher's
9. National Library Week Celebrations
10. Readers Club Activities& NDLI Club Activities
11. Readers Club Telegram Group Activities
12. Review of Compilation of Anthology
13. Any other matter


Convener/Librarian


Chairman/ Principal

Copy to: All Members Concerned

K.S.RANGASAMY COLLEGE OF TECHNOLOGY

Tiruchengode – 637215, Namakkal Dt.

Dr. S.R. Ranganathan Knowledge Centre



September 10, 2024

Minutes of Meeting

The First Library Committee for the Academic Year 2024-2025 was held on September 10, 2024 (Tuesday) @ 10.30 AM at Library First Floor Reading Hall. The following Members were present.

S.No	Name of the Faculty	Designation	Dept	Signature
1	Dr. R.Gopalakrishnan	Principal	EEE	<i>[Signature]</i>
2	Mr.B.Balaji	Assistant Professor	MECH	<i>[Signature]</i>
3	Ms.S.Jaividhya	Assistant Professor	EEE	<i>[Signature]</i>
4	Mr.S.Pradeep	Assistant Professor	ECE & EE-VLSI	<i>[Signature]</i>
5	Ms.M.Saradha	Assistant Professor	CSE	<i>[Signature]</i>
6	Ms.C.Premalatha	Assistant Professor	TEX	<i>[Signature]</i>
7	Ms.S.Keerthana	Assistant Professor	IT	<i>[Signature]</i>
8	Mr.R.Vivek	Assistant Professor	MCT	<i>[Signature]</i>
9	Dr.M.Velumani	Assistant Professor	CIVIL	<i>[Signature]</i>
10	Dr.S.Sidhra	Professor	BIO TECH	<i>[Signature]</i>
11	Mr.R.Mohanraj	Assistant Professor	NST	<i>[Signature]</i>
12	Ms.P.Aarthi	Assistant Professor	FOOD TECH	<i>[Signature]</i>
13	Ms.I.Kalaimani	Assistant Professor	AI&DS	<i>[Signature]</i>
14	Ms.R.Logapriya	Assistant Professor	CSBS	<i>[Signature]</i>
15	Ms.R.P.Harshini	Assistant Professor	AIML	<i>[Signature]</i>
16	Dr.R.Nagaraj	Assistant Professor	PHYSICS	<i>[Signature]</i>
17	Dr.B.Srividhya	Professor	CHEMISTRY	<i>[Signature]</i>
18	Mr.D.Senthilraja	Associate Professor	MATHS	<i>[Signature]</i>
19	Dr.M.Umai Arasi	Associate Professor	ENGLISH	<i>[Signature]</i>
20	Mr.P.Sabareesh	Assistant Professor	MBA	<i>[Signature]</i>
21	Dr.A.M.Venkatachalam	Librarian	Library	<i>[Signature]</i>
S.No	Name of the Student	Class	Dept	
1	Ms.A.Pooja	III	CSE	<i>[Signature]</i>
2	Ms.V.Kiruthika	III	ECE	<i>[Signature]</i>
3	Ms.N.Priyadarshini	III	Bio Tech	<i>[Signature]</i>
4	Mr.S.Deva	III	MCT	<i>[Signature]</i>

The following discussions were made in the meeting:

Point: 1	Review of the previous meeting held on March 22, 2024 (Friday).
Discussion	Celebrated Book & Copyright Day (Marathon of Literary Voices) in the month of May 2024 to inculcate the reading habits among the students Conducted Eleven NDLI Quiz for Students Organized Two NDLI Lecture for Students Organized Two Book Talk Programme for Students Organized Five Book Expert Talk Programme for Students Organized one Webinar on "Compilation of Anthologies" for students
Point: 2	Approval of book purchase from Dec 2023 to May 2024
Discussion	During the above period we have added 242 volumes of books (119 Titles). The Total cost is Rs.1, 09,978/-. During the meeting members discussed the usage of books purchased during the above period and the committee approved the book purchase.
Point: 3	Approval of Periodical Subscription(Journals & Magazines from Dec 2023 to May 2024
Discussion	During the above period we renewed 212 journals and 34 magazines for Rs.9, 93,393/-. During the meeting, members discussed the usage of periodicals during the above period and the committee approved the subscription of periodicals
Point: 4	Approval of E-Journal Package subscription for the year 2024
Discussion	During the meeting, members discussed the usage of E-Journals & E-Books during the above period and approved the subscription of E-Journal package for the year 2024
Point: 5	Book Purchase for the Academic Year 2024-2025
Discussion	The committee insists to purchase books as per AICTE & Anna University Norms.
Point: 6	Journals & Magazines subscription for the Academic Year 2024-2025
Discussion	Committee recommends to renew the journals & magazines as per AICTE & Anna University Norms
Point: 7	Renewal of E-Journal Package for the year 2025
Discussion	The committee recommends to renew the following E-Packages: IEEE-ASPP, Proquest, NLIST and one Mobile App (KNIMBUS) and insists to subscribe the Anna University E-Resource Consortium (AUERC) for e-books, e-journals and Plagiarism Check Tool.
Point: 8	Orientation programme to Fresher's
Discussion	The Committee recommends to organize orientation programme for Faculty Members & Students.
Point: 9	National Library Week Celebrations
Discussion	The Committee recommends to celebrate National Library Week in the month of November 2024

Point: 10	Readers Club Activities & NDLI Club Activities
Discussion	As usual it is planned to organize Book Talk and Book Expert Talk programme, NDLI Lecture Series and NDLI Quiz in the scheduled library hour for first and second year students.
Point: 11	Readers Club Telegram Group Activities
Discussion	The Committee recommends to motivate the students to participate in the Readers Club Telegram group activities
Point: 12	Review of Compilation of Anthology
Discussion	The Committee reviewed the progress of the Anthology and insisted to complete by November 2024.
Point: 13	Any other matters.
Discussion	<ol style="list-style-type: none"> 1. It is informed to all faculty members to update the IRINS, KSREI Research Portal & Google Scholar Account 2. Maintaining the respective Department KSRCT Research Portal 3. Maintaining the respective Department IRINS Portal 4. Maintaining the respective Department Google Scholar Account 5. Library hour should be utilized effectively. 6. Members discussed the Physical usage of library and usage of E-Journals & E-Books from Dec 2023 to May 2024. The committee recommends to use the library for assignment preparation, Project work etc.


Convener/ Librarian


Principal

Copy to:

- All Members Concerned

K.S.RANGASAMY COLLEGE OF TECHNOLOGY, TIRUCHENGODE – 637 215

KSRCT/3.0/2024-25/ 2409
DATE: 25.04.2025

QM 5.53/F009
CIRCULAR TIME: 03.00 PM

CIRCULAR

Classification	Routine	√	Urgent	-	Immediate	-
Originator : Principal			Circulated : To all the Library Committee members through HoD's			

Sub: Second Library Committee meeting for the Academic Year 2024-2025-Reg

The Second Library Committee meeting for the Academic Year 2024-2025 will be held on April 30, 2025 (Wednesday) @ 11.00 AM at Library First Floor Reading Hall. All the committee members are requested to make it convenient to attend the meeting.

Agenda for the meeting:

1. Review of the previous meeting held on September 10, 2024
2. Approval of book purchase from June 2024 to Nov 2024
3. Approval of Periodical Subscription(Journals & Magazines) from June 2024 to Nov 2024
4. Approval of Anna University E-Resource Consortium (AUERC) subscription for the year 2025
5. Review of Library Usage Both online & Offline from June 2024 to Nov 2024
6. Celebration of Book & Copyright day in the month of May 2025
7. Anthology Book Release ceremony
8. Marathon of Literary Voices 2.0
9. Readers Club Activities & NDLI Club Activities
10. Readers Club Telegram Group Activities
11. IRINS, Google Scholar & KSREI Research Portal
12. MOU Activities
13. Any other matter

Convener/Librarian

Dr. R. Gopala
krishna
n
Principal

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Gopalakrishnan
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K.S.RANGASAMY COLLEGE OF TECHNOLOGY
Tiruchengode – 637215, Namakkal Dt.



Dr. S.R. Ranganathan Knowledge Centre

May 02, 2025

Minutes of Meeting

The Second Library Committee meeting for the Academic Year 2024-2025 was held on April 30, 2025 (Wednesday) @ 11.30 AM at Library First Floor Reading Hall. The following Members were present.

S.No	Name of the Faculty	Designation	Dept	Signature
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4	Mr.S.Deva	III	MCT	

The following discussions were made in the meeting:

Point: 1	Review of the previous meeting held on September 10, 2024.																								
Discussion	<ul style="list-style-type: none"> • Orientation programme organized to first year, second year Lateral entry students and New Joining Faculty & Staff Members • Librarians Day Celebrated in the month of August 2024 • National Library week Celebrated in the month of November 2024 • Awareness session on "Paper Publication in Scopus/ Web of Science/ UGC Care/ IEEE Indexed Journals" organized in the month of August 2024 • Organized Three Book Talk Programme for Students • Conducted one NDLI Quiz for Students • Organized one NDLI Lecture for Students • Book Bank: 205 Books issued to the 44 students as per the student request 																								
Point: 2	Approval of book purchase from June 2024 to Nov 2024																								
Discussion	During the above period we have added 1167 volumes of books (689 Titles). The Total cost is Rs.1,07,400/-. During the meeting members discussed the usage of books purchased during the above period and the committee approved the book purchase.																								
Point: 3	Approval of Periodical Subscription (Journals & Magazines) from June 2024 to Nov 2024																								
Discussion	During the meeting, members discussed the usage of periodicals during the above period and the committee approved the subscription of periodicals																								
Point: 4	Approval of Anna University E-Resource Consortium (AUERC) subscription for the year 2025																								
Discussion	During the meeting, members discussed the usage of E-Journals & E-Books during the above period and approved the Anna University E-Resource Consortium (AUERC) subscription and IEEE ASPP+CDSL subscription of E-Journals & E-Books for the year 2025. The Total Cost is 34,08,935/-																								
Point: 5	Review of Library Usage Both online & Offline from June 2024 to Nov 2024																								
Discussion	<p>During the meeting, members discussed the physical usage of library and usage of E-Journals & E-Books from June 2024 to Nov 2024. The committee recommends to use the library for assignment preparation, project work etc.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Issue</th> <th colspan="2">Return</th> </tr> <tr> <th>Student</th> <th>Staff</th> <th>Student</th> <th>Staff</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">9415</td> <td style="text-align: center;">447</td> <td style="text-align: center;">10662</td> <td style="text-align: center;">481</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Offline</th> <th colspan="2">Online</th> </tr> <tr> <th>Student</th> <th>Staff</th> <th>Student</th> <th>Staff</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">18756</td> <td style="text-align: center;">200</td> <td style="text-align: center;">108465</td> <td style="text-align: center;">33005</td> </tr> </tbody> </table>	Issue		Return		Student	Staff	Student	Staff	9415	447	10662	481	Offline		Online		Student	Staff	Student	Staff	18756	200	108465	33005
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Point: 6	Celebration of Book & Copyright day in the month of May 2025																								
Discussion	The Committee recommends to celebrate Book & Copyright day in the month of May 2025 to inculcate reading habits among the students.																								

Point: 7	Anthology Book Release ceremony
Discussion	The committee reviewed the progress of the Anthology and recommends to Release the 12 Anthology Books featuring over 600 short stories and essays penned by our students, staff and faculty.
Point: 8	Marathon of Literary Voices 2.0
Discussion	The Committee recommends to organize the Marathon of Literary Voices 2.0 for Students.
Point: 9	Readers Club Activities & NDLI Club Activities
Discussion	As usual it is planned to organize Book Talk and Book Expert Talk programme, Cover to Cover Conversations (Book Discussion), NDLI Lecture Series and NDLI Quiz in the scheduled library hour for first and second year students.
Point: 10	Readers Club Telegram Group Activities
Discussion	The Committee recommends to motivate the students to participate in the Readers Club Telegram group activities.
Point: 11	IRINS, Google Scholar & KSREI Research Portal
Discussion	During the meeting it is insist the members to update IRINS, Google Scholar & KSREI portal regularly.
Point: 12	MOU Activities
Discussion	Our Students attended one programme of Erodu Vaasal in the month July 2025.
Point: 13	Any other matters.
Discussion	<ol style="list-style-type: none"> 1. Library hour should be utilized effectively. 2. It is Compulsory to bring the Bar-Coded ID card in every library visit and to scan their Bar-Coded ID card in the scanner at the entrance. Without ID card books will not be issued.


Convener/ Librarian


Principal

Copy to:

- All Members Concerned