

**K.S. RANGASAMY COLLEGE OF TECHNOLOGY, TIRUCHENGODE- 637 215**  
(Autonomous)

SC / ST Cell

ACADEMIC YEAR – 2024 - 2025

Name of the Committee Member	Designation	Mobile Number	E-mail address
Dr. R. GOPALAKRISHNAN	Chairperson & Principal	9994150505	<a href="mailto:principal@ksrct.ac.in">principal@ksrct.ac.in</a>
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Dr. N. RAMESH	Nodal Officer & Convenor Civil Engineering	9443916232	<a href="mailto:rameshn@ksrct.ac.in">rameshn@ksrct.ac.in</a>
Dr. M.K. ELANGO	Member Director / Electrical & Electronics Engineering	9952493666	<a href="mailto:eelango@ksrct.ac.in">eelango@ksrct.ac.in</a>
Ms. V.P.DHIVYA	Member Information Technology	9443696777	<a href="mailto:dhivyavp@ksrct.ac.in">dhivyavp@ksrct.ac.in</a>
Mr. V. DEEPAN	Member II year Student Civil Engineering	902541124	<a href="mailto:deepanKumar2022@gmail.com">deepanKumar2022@gmail.com</a>
Ms. S. MOURIYA	Member IV year Student-Food Technology	8903689846	<a href="mailto:mouriya2020@gmail.com">mouriya2020@gmail.com</a>

  
NODAL OFFICER

(DR. N. RAMESH)

  
PRINCIPAL

PRINCIPAL,  
K.S. RANGASAMY COLLEGE OF TECHNOLOGY,  
TIRUCHENGODE - 637 215,  
Namakkal Dist. Tamilnadu.

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Classification	Routine	✓	Urgent	-	Immediate	-
Originator: PRINCIPAL			Circulated to: Deans, Directors, All HoD's & Faculty Members			

**CIRCULAR**

**Ref. No.** : KSRCT / 3.30 / 2024 – 2025 / 2118

**Date** : 24.06.2024

**Time** : 10.30 AM

**Venue** : MBA Conference Hall

**SUB.: SC / ST - REG**

All members of the SC / ST Cell are informed that the first meeting of the academic year **2024 – 2025** is scheduled on **06.07.2024 (Saturday)** at 10.30 AM in the MBA Conference Hall.

**COORDINATOR**

**Dr. N. RAMESH**

Professor / Civil

Nodal Officer – SC / ST Cell

**AGENDA:**

S. No	Agenda Item
1	Introduction of members and roles
2	Briefing of UGC Guidelines for SC/ ST Cells
3	Annual planning of awareness programs and workshops
4	Identification of student volunteers for support activities
5	Discussion on SC / ST student support mechanisms
6	Vote of Thanks

*N. Ramesh*  
29/6/24  
(Dr. N. Ramesh)

*[Signature]*  
Principal  
K.S. RANGASAMY COLLEGE OF TECHNOLOGY  
TIRUCHENGODE - 637 215.  
Namakkal Dist. Tamilnadu.


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**SC / ST Cell Meeting Minutes**

**ACADEMIC YEAR: 2024-25**

**Minutes of the 1<sup>st</sup> Meeting – 06.07.2024**

1. The meeting started at 10.30 AM in the MBA Conference Hall, chaired by Dr. N. Ramesh, Nodal Officer – SC / ST Cell.
2. All faculty and student members introduced themselves, and new members were welcomed.
3. Dr. N. Ramesh explained the objectives and responsibilities of the Cell as per UGC guidelines.
4. It was resolved to prepare an annual activity calendar with key events such as:
  - o Gender sensitization seminar for first-year students (August 2024)
  - o Workshop on self-esteem and personal safety for girl students (September 2024)
  - o Awareness session on SC /ST rights and scholarship support (October 2024)
5. Members proposed conducting a baseline survey for minority students to understand their academic and financial needs.
6. Sub-committees were formed for event planning, student outreach, documentation, and grievance redressal.
7. Dr. N. Ramesh assigned responsibility to circulate the drafted calendar and finalize dates before the next meeting.
8. The meeting ended with a note of encouragement from the Chair and appreciation for proactive suggestions.

  
Nodal Officer  
(D. N. RAMESH)

  
Principal  
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**CIRCULAR**

**Ref. No.:** KSRCT/3.30/2024-25/2189

**Date:** 05.10.2024

**Time:** 10.30 AM

**Venue:** Conference Hall


**Sub.:** SC / ST Cell -Reg

The second meeting of the SC / ST Cell will be held on **19.10.2024 (Saturday)** at 10.30 AM in the MBA Conference Hall. All committee members are requested to attend without fail.

**AGENDA:**

- | S.No | Agenda Item  |
|------|--|
| 1    | Review of activities conducted in July–September               |
| 2    | Evaluation of feedback from students and stakeholders          |
| 3    | Planning of mid-year sensitization campaigns and events        |
| 4    | Review of SC / ST students' concerns and support actions taken |
| 5    | Proposal for self-defense and legal awareness training         |
| 6    | Vote of Thanks   |

*NPan*  
*ST/DR/ST/DR*  
*DR/ST/DR*

  
**Principal**  
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**SC / ST Cell Meeting Minutes**

**ACADEMIC YEAR: 2024 – 2025**

**Minutes of the 2nd Meeting – 19.10.2024**

1. The meeting began at 10.30 AM with a review of programs conducted in July, August, and September.
2. The Seminar was reported as successful with over 250 student participants.
3. Feedback indicated that rural students felt hesitant to participate in large-group events; the team proposed class-based micro-sessions.
4. A self-defense workshop was scheduled for December in association with the local police department.
5. Several minority students expressed difficulty in applying for scholarships; a guidance camp was planned for November in collaboration with the Student Welfare Office.
6. The team reviewed feedback forms from earlier events and noted improved awareness of gender equality concepts.
7. Members discussed setting up a WhatsApp broadcast group for minority students to share updates about academic and financial assistance.
8. Dr. N. Ramesh appreciated the team's energy and emphasized the importance of monitoring student well-being.
9. Meeting concluded with documentation assignments and follow-up responsibilities for each member.

  
Nodal Officer

  
Principal  
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